

E-BASS25

Telephone Conference – 23rd January 2013

Minutes & Actions

Present: Dominic Tate, John Tuck, Kim Coles, Kate Price, Ben Taplin, Helen Guile, David Kay, Rupert Williams.

Apologies: Susan Wright, Amy Warner, Ben Showers, Owen Stephens, Carolyn Alderson.

Project Update/Extension

Dominic Tate reported that the E-BASS25 project has been approved for extension to run until the 28th of February 2013. This means that there will be some changes to scheduled dates, as follows:

- End of Project event to take place on Monday 18th February in the afternoon. Central London venue TBC.
- Final Project Board and Team meeting will take place on the morning of 25th February at Royal Holloway, University of London.

Marketing/Dissemination Activities

Kim Coles reported that work has progressed with the production of postcards to promote the project outcomes, a video to explain the four models and choosing a venue for the event on the 18th.

Action – Kim to speak to Naomi Korn regarding possible contact for video production.

Action – Kim to chase the producers of the Search 25 videos for a quote.

Action - Kim to launch video in week of final project event (w/c 18th Feb).

New Blog Timetable

Action – Dominic - John Tuck's blog to be posted ASAP

Action – David Kay to post the librarian survey results between 7th and 11th February.

Action – Dominic to post landscape documents by 31st January

Action – Helen Guile to put together two blog posts about the work carried out in work package 6. First posting to be 'edited highlights' and should go out second week of February. Second posting to comprise full report and to go out late-February.

Action – Ben Taplin to put together two blog posts about the work carried out in work packages 3 and 4. First posting to be ‘edited highlights’ and should go out first week of February. Second posting to comprise full report and to go out mid-February.

Action - Dominic and Helen to compose blog post about meeting in Birmingham on 30th January.

Work Packages 3 & 4

Ben Taplin reported that he and Carolyn have had responses from 8 out of 10 of the publishers and e-book aggregators they had planned on contacting. The clearest message from this piece of research was that publishers generally favoured the evidence-based model.

Action – Ben Taplin & Carolyn Alderson to speak to EBSCO and Elsevier if possible. Ben to have editorial overview of the advice based on the survey results.

Survey

David Kay’s survey of library opinions has been distributed to M25 and MLAG lists.

Action – John Tuck to send reminder to M25 lists on Friday morning (25th January).

Action – David Kay to send email to participants of last meeting to encourage survey response. David Kay to produce PowerPoint detailing survey results ahead of final meeting.

Procurement Guidelines

There is a risk that the work that Amy is completing on the procurement guidelines could become obsolete fairly quickly as it a rapidly-changing area. Works needs to be undertaken to identify a means of sustaining this work.

Action - Dominic to follow up with Amy Warner on progress with procurement and discuss a means of sustaining this documentation once it has been completed.

Exit Strategy

The Exit Strategy was briefly discussed, though this will be addressed in more depth at the final project board meeting.

Action - Dominic Tate will create a blog post passing the baton to M25 in the first instance.

Briefing Event/Sustainability

Discussion around preparations for the Briefing Event Scheduled for 18th February.

Action – Owen & David will pull together final versions of reports and materials after the final event on 18th February, to form basis of toolkit.

Action – Dominic and David to discuss toolkit practicalities with Ben Showers next week (1st week of Feb).

Action – John Tuck to identify an ‘expert’ on the M25 Consortium to be a contact person for consortial PDA after the end of the Project.

Action – David Kay/Ben Showers to provide toolkit URL byr February 4th to enable production of postcards.